



SASW-FRTC ROOM RENTAL APPLICATION FORM

| | | | |
|---|------------|--|--|
| NAME OF ROOM REQUIRED: | NO OF PAX: | EVENT DATE (dd/mm/yy) | EVENT TIME Start: _____ End: _____ |
| PURPOSE OF EVENT: | | | |
| NAME OF APPLICANT(S) (as per NRIC): | | SASW MEMBER? <input type="checkbox"/> YES - MEMBERSHIP ID: _____ <input type="checkbox"/> NO | |
| NAME OF ORGANISATION: | | | |
| EMAIL: | | | MOBILE NO.: |
| ROOM SET-UP REQUIREMENTS (subjected to availability): | | | |
| Please confirm that you have read and agreed to the attached Terms and Conditions of Room Rental at SAW-FRTC <input type="checkbox"/> Yes, We/I have read and agreed to the Terms and Conditions listed. | | | |
| SIGNATURE/COMPANY STAMP: | | | DATE: |

**Kindly allow at least 5 working day for the approval and confirmation of the Room bookings. **

FOR OFFICIAL USE:

| | |
|--------------|-------|
| APPROVED BY: | DATE: |
| REMARKS: | |



ROOM RATES wef Aug2019

| Rooms | No. of Pax | | | | Member ³ | | Non-Member | |
|----------------------------|------------|-----------|-------------|---------|---------------------|----------|------------|------------|
| | Cluster | Boardroom | Herringbone | Theatre | Half Day | Full Day | Half Day | Full Day |
| Inspiration 1 or 2 | 18 – 24 | 15 | 12 | 30 | \$250.00 | \$400.00 | \$350.00 | \$600.00 |
| Inspiration 1 & 2 | 25 – 48 | 30 | 28 | 80 | \$450.00 | \$800.00 | \$550.00 | \$1,000.00 |
| Discovery | NA | 15 | 12 | 20 | \$200.00 | \$300.00 | \$250.00 | \$400.00 |
| Synergy | NA | 12 | NA | 12 | \$120.00 | \$200.00 | \$180.00 | \$300.00 |
| Eureka ¹ 1 or 2 | NA | 10 | NA | 12 – 16 | \$120.00 | \$200.00 | \$180.00 | \$300.00 |
| Eureka ¹ 1 & 2 | NA | 20 | NA | 24 – 28 | \$200.00 | \$300.00 | \$250.00 | \$400.00 |
| Hub ² | NA | NA | NA | NA | \$500.00 | \$900.00 | \$700.00 | \$1,200.00 |

¹ These rooms are completed with sofa sets. Ideal for small group discussions

² The Hub is an open-concept area completed with sofa, high table top and pantry. Ideal for informal discussions or networking sessions

³ Applicant needs to be an Active member of SASW and does not have any outstanding membership fees.

Half-Day: 8.30am to 1pm or 1.30pm to 6.00pm

Full-Day: 8.30am to 5.30pm

Weekdays only